

Damp dusting

The removal of dust, particulate soil and spillage from hard surfaces.

Before you start

- Visually inspect your work area and review the task – are there any hazards to be addressed?
- Put on clean site or area specific uniform and PPE*
- Assemble equipment
- Place caution signs
- Check surface is scratch resistant
- Ensure area is adequately ventilated (if appropriate)
- Inform supervisor of any problems

*PPE: Colour coded gloves.


Equipment list

- caution signs
- colour coded bucket
- spray bottle
- chemical
- non abrasive scouring pad
- colour coded cloth appropriate to task
- bucket

Health & Safety

- Has a risk assessment been completed?
- Refer to relevant SSW and local site policy

Practice

1. If using a micro fibre cloth, use it dry or dampen with clean water.
2.  Prepare cleaning solution according to the manufacturer's instructions, adding detergent to water.
3. Using a damp cloth immerse in cleaning solution, wring out well, and fold as instructed by your supervisor.
4. As necessary, rinse cloth in clean water, recharge with cleaning solution if appropriate and wring out until almost dry.
5. To damp dust flat surfaces, clean corners and edges first using even strokes to cover the entire area (A).
6. Use the non-abrasive scouring pad to remove stubborn particles.
7. When damp wiping is complete, wash and dry bucket and caution sign if applicable.
8. Return equipment to storage area.
9. Remove, clean and store caution signs.



A

The final check...

Spot damp dust

Are all surfaces left free from dirt, dust and stains?

Damp dust

Are all surfaces free from dust, dirt and particular soilage? Are surfaces smear free?

Remember cloths must be damp not wet and over use of chemical will leave marks!

Manager's check...

Observe your team member damp dusting an area – have they achieved the required result?

What's next?

Find out which surfaces need to be damp dusted and how often.

The following activity cards may be helpful to you:

Chemical competence, colour coding (cleaning).

Keep using these activity cards and become great at cleaning!